



1877Ivytutor Application

Please email, fax, or mail this application with a copy of the following:

- Current resumé (required)
- College/graduate school transcript(s) (highly recommended)
- Standardized test records (recommended)
- Teaching Certificates or Licenses (if applicable)

1. Personal Information

Date		How did you hear about us?	
Name		Mailing Address	
Telephone (h)		Telephone (w)	
Voicemail		Cell	
Fax (indicate work or home)		Best time(s) to reach you	
Email (indicate work or home)			
Social Security #		Current occupation	

2. Education and Training

Schools Attended (include HS/graduate school)	Dates of Attendance	Degree(s) Received	Major or Specialty

3. Teaching and Tutoring Experience

Employer	Dates of Employment	Position	Responsibilities

4. Availability

Please indicate range of time (morning, afternoon, and/or evening):

Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total/ wk

5. Location Preference

Please check all locations where you would consider teaching:
(You will be given higher compensation for extensive travel)

Manhattan	Queens	Brooklyn
Bronx	Staten Island	Westchester
Suffolk	Nassau	Other (specify)

Would you be willing to drive to students' homes using your own car?

6. Subject Competency

Which of the following subjects do you feel confident tutoring? (Please check all that apply)

Math & Sciences				
Subject	High School Level	NY State Regents Exams	College Level/ AP Tests	Comments
Elementary Math				
Algebra				
Geometry				
Trigonometry				
Math A or B				
Precalculus				
Calculus				
Probability/ Statistics				
Multivariable Calculus/ Differential Equations				

Accounting/Finance				
Physics				
Biology				
General Chemistry				
Organic Chemistry				
Earth Science				
Computer Programming				
Humanities/ Social Sciences				
Subject	High School Level	College/ AP level		Comments
Economics				
Essay Writing/Composition				
Foreign Languages(specify)				
History				
Government				
English/ESL				
Music/Art/Instrument				

7. Standardized Test Competency (check if ready to teach):

High School Level		College/ Graduate Level		Junior High /Elementary Levels	
PSAT Math/Verbal		GRE		SSHSAT1	
SAT Math/Verbal		MCAT		SSAT2	
ACT Math/Sci/Verbal					
SAT II Math (Ic & IIc)		LSAT		ISEE3	
SAT II Chemistry		GMAT		TAP4/HSPT5	
SAT II Physics		TOEFL		City Wide Test (CTB, CAT, PAM)	
SAT II Biology		DAT		CLEP (specify subject)	
SAT II Literature		GED			
SAT II Foreign Language (specify)					
SAT II US/World History					

1 Specialized Science High School Admission Test. Stuyvesant High School, Bronx High School of Science, Brooklyn Technical High School, and Hunter College High School.

2 Secondary School Admission Test used by nonpublic schools to select students.

3 Independent School Entrance Examination used for selected private high school admission in New York City.

4 Admission to specific Catholic high schools in NYC, Buffalo, and parts of Westchester, Nassau, and Suffolk counties.

8. Academic Information

Please answer all that apply (information subject to verification):

College/ Graduate School Overall GPA		Major GPA	
SATI Score (Math/Verbal)		ACT Score	
SAT II (Achievement Test) Scores -- list by subject			
Graduate Exam Scores (GRE, GMAT, LSAT, MCAT, DAT, GRE, etc.)			

9. Teaching/ Tutoring Experience

Please describe your profile in one paragraph. You should mention your educational background, teaching or working experience, special skills or talents, personal interest, and accomplishment. You can refer to a sample on our website, in the tutor profile section.

Why do you want to become a tutor with *us*?

Do you have any experience in teaching any of the standardized tests listed on the previous page?

What special skills or qualifications you have that are applicable to tutoring children and young adults?

Our **reduced fee program** provides more affordable tutoring to students who are willing to travel to your home (or other preferred sites). Are you willing to teach such students at an hourly fee reduced by approximately 10%? If so, please indicate the address of the preferred location:

Do you have experience or feel comfortable teaching learning disabled students?

Are you a NY State or New York City Certified teacher?

Can you provide some teaching/tutoring references? (List those who are familiar with your work in teaching, tutoring, etc.)

Name	Phone/ Email	Subject(s)	Date

10. Applicant's Statement (please read carefully)

I certify that the answers given herein are true and complete to the best of my knowledge.

I understand and agree that during my time of employment and for at least one year after termination of employment with *1877Ivytutor*, all clients and clients' referrals provided to me by *1877Ivytutor* remain clients of *1877Ivytutor*. During the aforementioned period, I will not solicit tutoring business with the client nor will I accept any solicitation from the client to conduct tutoring without the approval of *1877Ivytutor*. I am fully aware that I will be liable for all legal fees and punitive damages associated with violation of the aforementioned terms.

Signature of Application

Print Name

Date

Please email this application as a word attachment to jobs@1877ivy.com, fax to 516-801-2556.